

Cherwell District Council

Executive

2 December 2019

Monthly Performance, Risk and Finance Monitoring Report – October 2019

Report of Corporate Director: Finance (Interim) and Assistant Director: Performance and Transformation

This report is public

Purpose of report

This report summarises the Council's Performance, Risk and Finance monitoring position as at the end of each month.

1.0 Recommendations

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report.

2.0 Introduction

- 2.1 The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.
- 2.2 This report provides an update on progress made so far in 2019-20 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.
- 2.3 The Council's performance management framework sets out the key actions, projects and programmes of work that contribute to the delivery of the 2019-20 business plan and the priorities of the Council. These measures and key performance indicators are reported on a monthly basis to highlight progress, identify areas of good performance and actions that have been taken to address underperformance or delays.
- 2.4 The Council maintains a Leadership Risk Register that is reviewed on a monthly basis. The latest available version of the risk register at the date this report is published is included in this report.

2.5 The Report details section is split into three parts:

- Performance Update
- Leadership Risk Register Update
- Finance Update

2.6 There are four appendices to this report:

- Appendix 1 - 2019/20 Business Plan
- Appendix 2 - Monthly Performance Report
- Appendix 3 - Leadership Risk Register
- Appendix 4 - Capital

3.0 Report Details




Performance Update

3.1 The Council's performance management framework sets out the key actions, projects and programmes of work that contribute to the delivery of the 2019-20 business plan (see Appendix 1) and the priorities of the Council.

3.2 The 2019-20 business plan set out three strategic priorities:

- Clean, Green and Safe.
- Thriving Communities and Wellbeing.
- District of Opportunity and Growth.

3.3 This report provides a summary of the Council's performance in delivering against each strategic priority. To measure performance a 'traffic light' system is used. Where performance is on or ahead of target it is rated green, where performance is slightly behind the target it is rated amber. A red rating indicated performance is off target.

Colour	Symbol	Meaning for Business Plan Measures	Meaning for Key Performance Measures (KPIs)
Red		Significantly behind schedule	Worse than target by more than 10%.
Amber		Slightly behind schedule	Worse than target by up to 10%.
Green		Delivering to plan / Ahead of target	Delivering to target or ahead of it.

Priority: Clean, Green and Safe.

3.4 The Council is committed to protecting the natural environment and ensuring the character of the district is preserved and enhanced. Our commitment included working to ensure the district has high standards of environmental cleanliness and greater waste and recycling services. Maintaining the district as a low crime area is another key part of this priority and the Council is committed to working in partnership to deliver against this objective.

3.5 Overview of our performance against this strategic priority:

Supporting Community Safety and helping to reduce anti-social behaviour -



The community safety team will implement the renewal of the Banbury Public Spaces Protection Order after consultation with members of the public and decision paper was presented to Executive. Also, closer links are being explored with Oxfordshire County Council regarding doorstep crime and community engagement, including partnership working with Oxfordshire Trading Standards Doorstep Crime and

Community Engagement teams particularly in bringing the team's tasking processes together.

Protect the Built Heritage is reporting Amber for October and Year to Date, as it has a number of challenging workloads around conservation area appraisals and heritage notes to complete by the end of the financial year. The Conservation team continues to provide advice to Development Management on heritage matters. Following the consultation events for Duns Tew and Balscote, a technical consultation event has been arranged for Ardley in December. Work on conservation area reviews for Bloxham and Grimsbury and Heritage Guidance Notes continues.



Protecting Our Natural Environment and Promoting Environmental Sustainability –

A Project Lead and Senior Responsible Officer have been appointed to lead on the Council's response to the Climate Emergency. Also, a partner to help the development of a new Climate Change Strategy has been selected to commence work

in November; this brings further resource and expertise to this important work. In line with these plans, a briefing paper on the air quality monitoring undertaken in 2018 and a review of the actions in the Air Quality Action Plan were presented to the Overview and Scrutiny Committee on the 15th October 2019.

Priority: Thriving Communities and Wellbeing

3.6 The Council is committed to supporting our communities to thrive and to promoting the wellbeing of our residents. This priority includes supporting health and wellbeing, improving leisure facilities and delivering leisure activities and working in partnership with voluntary organisations to deliver services in a manner that safeguards children, young people and vulnerable adults. Another key aspect of this priority is preventing homelessness, the delivery of affordable housing and improving the condition of residential properties.

Overview of our performance against this strategic priority:

Delivery of affordable housing in line with CDC and Growth Deal targets –

is reporting Red for October and Year to Date, with a total of 35 units delivered against a target of 40. This month 35 Affordable Housing units have been completed comprising: 32 Affordable Rented units (four 1-bed flats; 22 x 2-bed houses and six 3-bed houses), three Shared Ownership (2 x 2-bed houses and one 3-bed house). Of these, one shared ownership unit was completed as part of the Growth



Deal. The actual number of affordable homes delivered in October is five units short of the projected target in the month. The shortfall in completed units is due to delays in developer building programmes. These units will still be delivered in 2019/2020.

% of Council Tax collected, increase Council Tax Base is reporting Amber for



October and Year to Date. The amount of Council Tax the team is due to collect has increased by a further £330k from the end of September 2019 which is mainly down to the number of new builds and also a review of exemptions currently granted to ensure customers are still entitled to the reduction. The amount of money the team is due to collect in February and March 2020 has also increased by a further £400k so whilst they're still proactively chasing debt and following up with outbound calls during the day and evening for overdue arrangements, the team is unable to chase amounts that aren't yet due. Whilst collection rates are slightly behind where they have been in previous years this is down to more customers requesting to pay their Council Tax over 12 months. We will continue to monitor this with a view to setting revised targets for 2020/21.

% of Business Rates collected, increasing NNDR Base is reporting Amber for October and Amber for Year to Date. Whilst the amount of Business Rates the team collects hasn't increased, new growth is being seeing within the district which has created balances with instalments commencing either 1 November or 1 December 2019. The revs and bens team is proactively chasing debt by issuing reminders and final notices, following up with court work and making outbound calls for unpaid arrangements.

Improving Leisure & Community Facilities – After refurbishment works, Bicester Spa re-opened during the week commencing 11th November, during the same week works have started on the installation of a new sauna and fire suppression system at Spiceball Leisure Centre.



Healthy Kidlington- A stakeholder workshop was delivered on 23 October in Kidlington, with the attendance of 70 representatives from local businesses, schools, health and social care, charity and community groups. As a result of this event key health and wellbeing issues will be prioritised by the programme now these have been identified, and a delivery plan which addresses them is now in development.



Priority: District of Opportunity and Growth

3.8 The Council is committed to developing the local economy, promoting inward investment and delivering sustainable growth. This priority also contributes towards making great places to live, work, visit and invest through economic development and working in partnership to deliver strategic transport infrastructure projects.

3.9 Overview of our performance against this strategic priority:

Major planning appeal decisions allowed is reporting Red for October and Green for Year to Date. One major Planning Application was allowed by the Planning Inspectorate during October 2019.

Cherwell Industrial Strategy – A workshop for representatives of urban and rural communities was delivered on November 12 at Upper Heyford, as part of the continuous engagement with all the different stakeholders in the district, to get their views, ambitions and vision for the future of the district as part of the design and planning of the Local Industrial Strategy.



Cherwell keeps attracting new businesses - During October was announced that Motorsport UK will be moving to the fast emerging "Motor Mecca" at Bicester Motion. Bringing such a prestigious organisation as Motorsport UK reflects well upon the positive steps being taken to reframe Cherwell's image as a great place to locate and grow businesses and this reputation is significantly enhanced by this, most recent and welcome, addition to our business community.



Summary of Performance

3.10 The Council reports on performance against 21 business plan measures and 15 key performance indicators on a monthly basis. The full details, including commentary against each measure and key performance indicator can be found in Appendix 2.

Business Plan Measures and Key Performance Indicators (36)					
Status	Description	September	%	YTD	%
Green	On target	30	83%	30	83%
Amber	Slightly off target	4	11%	5	14%
Red	Off target	2	6%	1	3%

3.11 **Spotlight on: Consultation and Engagement**

Consultation and engagement are key functions within the Council and enable us to continue to improve service delivery by collecting focused and meaningful feedback from residents, communities and customers. Through the Insight and Community Development teams the council is provided with a consistent, corporate and agreed approach to consultation and engagement exercises, as well as providing support and advice for all service-specific consultation and engagement activity that is proposed and carried out.

The Insight Team works in partnership with services to help develop and manage surveys and questionnaires to effectively consult and gain meaningful feedback both internally and externally. It is essential that we understand what people want and that people understand what we do. This is strongly supported through effective communication and engagement with our residents and businesses. We are always

looking to deliver consultation in different ways and to make it simple to capture the views of a community.

Information gathered through consultation and engagement is used to help:

- Evidence satisfaction with the council's services.
- Show progress over time, particularly when gauging improvement in service delivery.
- Capture ideas from residents, communities and customers that will help the council with service design and resource allocation.
- Identify concerns that need investigation and resolution.

Working closely with the Communications team, the Insight and Community Development teams ensure the full range of formal and informal engagement methods and approaches are used to target the relevant audiences.

Consultations can take many forms and depending on the audience(s) and project one or more of the approaches below may be considered the most appropriate:

- Surveys (online, by post, telephone, face-to-face)
- In-depth interviews
- Focus groups
- Workshops
- Events



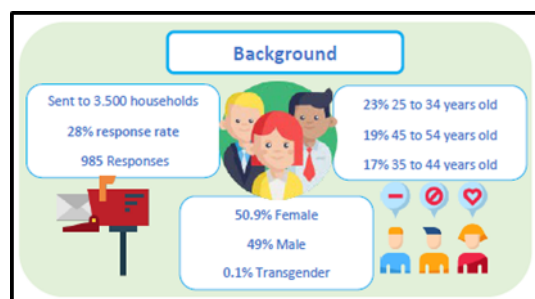
Over 120 internal and external consultations/surveys have been carried out by the Insight Team over the last 12 months with a total of more than 13,000 responses. Consultations have included:

- Renewal of the Public Spaces Protection Order (PSPO) (August 2019)
- Annual Residents' Satisfaction Survey (May 2019)
- Service feedback (ongoing) – customer satisfaction around environmental services requests, making a complaint or Freedom of Information (FOI) request

Mandatory Satisfaction Questions - Where possible and relevant, each survey, regardless of service area, includes three general satisfaction questions. This enables the council to increase the frequency it can access general satisfaction data; a "Temperature check" throughout the year. These questions are taken from the Local Government Association (LGA) and is consistent for benchmarking purposes. These questions are:

1. Overall, how satisfied are you with your local area as a place to live?
2. Overall, how satisfied or dissatisfied are you with the way the council runs things?
3. To what extent do you agree or disagree that the council provides value for money?

Annual Residents' Satisfaction Survey - The annual residents' satisfaction survey currently asks residents questions about how satisfied they are with the general delivery of services by the council.



The results of the survey are shared internally and externally, the Insight team analyse by service and present to each team accordingly. As a result, all service areas use the results to feed into service/business planning and are tasked with an action plan if issues have been raised and/or dissatisfaction is low/has decreased.

In addition, an external communications plan is implemented to inform residents about the results and importantly, what measures we are taking to improve areas of dissatisfaction. This includes press releases/case studies and articles in our resident's magazine, Cherwell Link.



Image: Annual Satisfaction Survey 2019 Infographic

Service Specific Surveys - We work closely

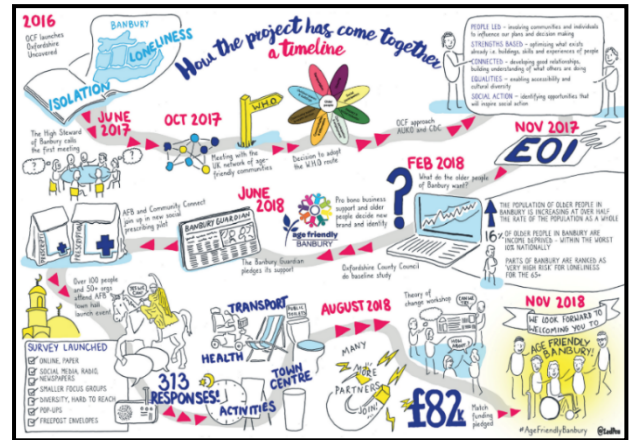
with service teams to design appropriate questions and challenge areas for improvement, the responses are used to review and build comprehensive service delivery plans that improve on customer satisfaction by delivering the outcomes customers want. All customers that request a service via the internet (missed bin, bulky waste collections, making a complaint...) are sent an automated customer satisfaction survey following the closure of the service request. The feedback from

these surveys are analysed and fed back on a weekly basis ensuring any issues are quickly resolved.

Engagement - As part of the Brighter Futures wards in Banbury programme we are committed to listening to and working with residents and local groups to bring about change in their communities. The concept was developed in partnership with local organisations and groups to work together to deliver fun events for the whole community where different methods of consultation can be used. Cherwell District Council officers and leads from local organisations act as facilitators to capture conversations and feedback based on a set of questions decided by the partnership to capture the wishes and aspirations of the community. These wishes are used to form an action plan for the year ahead where the community and partners work on together to deliver. This has proved to be a positive and successful method of consultation and is a great way to involve everyone and for a community to own the outcomes.

Great examples of initiatives that have developed from these consultation events, include creation of the Grimsbury Network who now meet monthly, working together to make Grimsbury a strong and thriving community. The first Grimsbury Play Day event was delivered in October responding to residents wanting more community events and to make parks a safer place to use.

Age Friendly Banbury - To support the work of this initiative and continue the journey to making Banbury the first Age Friendly town in the UK, a number of engagement and



consultation techniques are used to help us understand better what will make Banbury a great place to grow old. The key outcomes from the focus groups are categorised as follows:

- Getting About
- Getting Connected
- Community and Wellbeing Services
- The Town Centre

As part of the Town Centre Group a walking audit was used to assess accessibility around Banbury. A group of older people and key stakeholders took to the streets to physically walk and assess the different areas of the town and have a conversation about what's good and what's needed to make positive changes for residents to access and use the town centre moving forward. Key elements of the walking audit focused on:

Image: Age Friendly Banbury summary

- Mapping benches & public toilets
- Access to shops
- Signage in the town centre
- Accessibility of pathways and roads
- Fear of crime and hot spots of concern

In addition, we take over an empty shop unit in Castle Quay every other month to set up a 'pop-up' event that partners and stakeholders also attend to engage with members of the public. The consultation results feed continually into an action plan for the Age Friendly steering group to influence change.

Forums - Cherwell District Council is very proactive in engaging with key voluntary organisations, groups and stakeholders under a number of themes. These include:

- Cherwell Seniors Forum
- Cherwell Voluntary Organisations Forum
- Cherwell Young People, Play & Wellbeing Partnership
- Connecting Community events



Community Warden, 2019

Play Days - These offer the opportunity for CDC to work with stakeholders and partners to use these as a platform to promote services, engage with residents and be the face of CDC at a fun and informal event. These are themed according to our priorities and the residents we are working with. For example, Bretch Hill event was themed around healthy eating, general wellbeing and free play. In July, we celebrated the 10th anniversary of Banbury Play Day with over 4,000 attendees.

Winter Warmers - These events are a brand-new initiative. Community Development, Health and Wellbeing and Community Safety work together to offer drop-in events for local communities. Recent events have taken place in Horton View Café and in Upper Heyford and proved a positive way of engaging informally with diverse communities.

Risk Update

3.12 The Council maintains a Leadership Risk Register that is reviewed on a monthly basis. The latest available version of the risk register at the date this report is published is included in this report.

3.13 The heat map below shows the overall position of all risks contained within the Leadership Risk Register.

Risk Scorecard – Residual Risks						
		Probability				
		1 - Remote	2 - Unlikely	3 - Possible	4 - Probable	5 - Highly Probable
Impact	5 - Catastrophic			L09		
	4 - Major		L12	L01, L07, L10 & L11		
	3 - Moderate		L16 & L18	L02, L04, L05, L14	L08 & L15	
	2 - Minor		L17			
	1 - Insignificant					

3.14 The table below provides an overview of changes made to the Leadership Risk Register during the past month. Any significant changes since the publication of the report will be reported verbally at the meeting.

Leadership Risk	Score	D'tion	Latest Update
L01 Financial Resilience	12 Medium risk	↑	Risk reviewed 11/11 – Residual score increased from 6 to 12. Mitigating actions and comments updated.
L02 Statutory functions	9 Low risk	↔	Risk Reviewed 21/11 – No changes
L03 Lack of Organisational Capacity	12 Medium risk		Risk closed
L04 CDC Local Plan	9 Low risk	↔	Risk Reviewed 06/11 –Additional information updated.
L05 Business Continuity	9 Low risk	↔	Risk Reviewed 06/11 – Comments updated.
L06 Partnering	12 Medium risk		REMOVED
L07 Emergency Planning	12 Medium risk	↔	Risk Reviewed 06/11 – Comments updated.
L08 Health & Safety	12 Medium risk	↔	Risk Reviewed 13/11 – Mitigating actions and comments updated.
L09 Cyber Security	15 Medium risk	↔	Risk Reviewed 08/11 – No changes.
L10 Safeguarding the Vulnerable	12 Medium risk	↔	Risk Reviewed 11/11 – Comments updated.
L11 Sustainability of Council owned companies and delivery of planned financial and other objectives.	12 Medium risk	↔	Risk Reviewed 11/11 – Mitigating actions and comments updated.
L12 Financial sustainability of third-party suppliers including contractors and other partners	8 Low risk	↔	Risk Reviewed 18/11 – Commentary updated.
L13 Separation and Joint Working	15 Medium risk		Risk closed.
L14 Corporate Governance	9 Low risk	↔	Risk Reviewed 21/11 – No changes
L15 Oxfordshire Growth Deal	12 Medium risk	↔	Risk Review completed 11/11 – Comments updated.
L16 Joint Working – New Risk	6 Low risk	New	Risk added 01/11
L17 Separation – New Risk	4 low risk	New	Risk added 01/11
L18 Workforce Strategy – New Risk	6 Low risk	New	Risk added 20/11

The full Leadership Risk Register update can be found in Appendix 3. We have three new risks following the closure of L03 and L13. L03 has been replaced by L18 and

L13 has been separated into two distinct risks L16 and L17. One score increase from 6 to 12 (green to amber) **L01 financial resilience** change for this month.

3.15 Finance Update (Revenue and Capital)

3.16 Revenue Position

The Council's forecast financial position up to the end of October, is set out in the table below following a review across the Council's service areas. Overall, for the financial year 2019/20 Cherwell District Council is projecting a overspend of £209k across the directorates, which has increased from a small underspend (£16k) at the end of September. The directorates continue to manage their under and overspends looking to produce a balanced position by the year end.

The main cause of the movement this month relates to costs within our waste and recycling service relating to additional staff and agency staff some of which relates to the need for additional resources following separation from SNC.

The Council continues to benefit from improved interest rates earlier in the year which has generated a one-off underspend of £1.46m, which is a small increase from last month, resulting in an overall underspend of £1.3m for the Council.

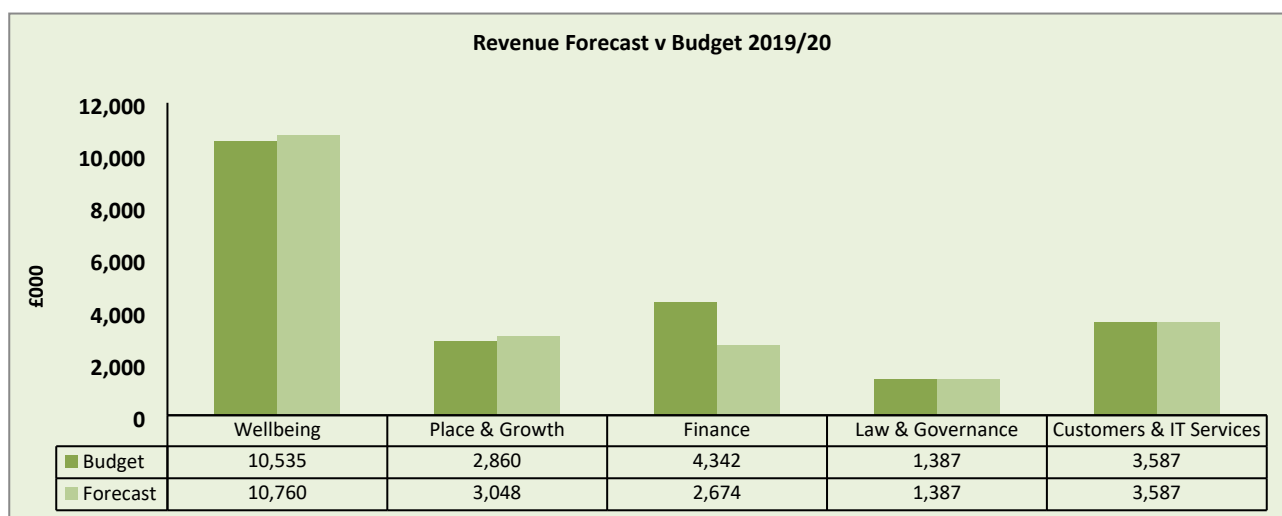
For more detail on the movements across all budgets please see the table below showing the main reasons for the variances in 2019/20.

Revenue Monitoring <i>(Brackets denotes an Underspend)</i>	Budget £000	Forecast £000	Current Month Variances £000	Prior Month Variances £000
Communities	1,685	1,680	(5)	(15)
Leisure & Sport	791	806	15	(10)
Housing	2,047	1,897	(150)	(70)
Environmental Services	4,648	5,143	495	238
Environmental Health & Licensing	1,364	1,234	(130)	(110)
WELLBEING TOTAL	10,535	10,760	225	33
<p>Housing: (£150k) underspend due to (£65k) salary savings as a result of changes in structure. (£35k) saving on Cherwell bond scheme as there have been no claims by landlords and there is a reserve in place in required. (£30k) surplus HIA income generated from Admin fees. This is likely to increase month on month. (£20k) savings across various budget lines.</p> <p>Environmental Services: £495k , £281k Agency Staff & SNC Recharges costs (Admin & Waste & Recycling), £35k reduction in credit and materials income, £23k Bulking & Haulage charge tonnage increase, £75k Gate Fees Increase, £45k increase in business waste tonnage but reduction in anticipated income, (£30k) Additional income for street scene repairs & S106, £40k Increase in NDR charges, £26k increase in general materials and vehicle repairs</p> <p>Environmental Health & Licensing: (£130k) Salary savings of (£100k) due to changes in service delivery. (£30k) additional discretionary income than anticipated.</p>				
Planning & Development	1,313	1,483	170	120

Economy & Regeneration	1,892	1,880	(12)	(12)
Build! Programme	(345)	(315)	30	50
PLACE & GROWTH TOTAL	2,860	3,048	188	158
<p>Planning & Development: £170k - Overspend in Building Control staffing of £80k relating to agency costs. Development Management overspend of £300k due to under recovery of Planning fee income. Potentially offset by (£220k) saving on Consultants Fees for Local Development Framework</p> <p>Build! Programme: £30k under recovery of income due to a delay in Hope Close shared Ownership scheme</p>				
Finance	3,143	3,145	2	(34)
Property	(950)	(1,156)	(206)	(173)
Finance Total	2,193	1,989	(204)	(207)
<p>Property: (£206k) underspend on a variety of functions, such as security, maintenance and vacancies. Variance to previous month due to unforeseen repair fees of empty properties.</p> <p>Note: additional income for Tramway and Castle Quay ringfenced directly to reserves due to uncertainty at this stage.</p>				
Law & Governance	1,387	1,387	-	-
Law & Governance Total	1,387	1,387	0	0
Customers & IT services	1,903	1,903	-	0
Strategic Marketing & Communications	391	391	-	0
HR, OD & Payroll	730	730	-	0
Performance & Transformation	457	457	-	0
Corporate Services	106	106	-	0
CUSTOMERS & IT SERVICES TOTAL	3,587	3,587	0	0
TOTAL DIRECTORATES	20,562	20,771	209	(16)
Interest Costs	2,705	2,044	(661)	(599)
Interest Receivable	(563)	(702)	(139)	(112)
Interest from Graven Hill	(2,593)	(3,257)	(664)	(693)
Pension Costs	237	237	-	-
Appropriations For Transfer To Reserves	4,402	4,402	-	-
Appropriations For Transfer From Reserve	(3,539)	(3,539)	-	-
Capital Charges	1,500	1,500	-	-
EXECUTIVE MATTERS TOTAL	2,149	685	(1,464)	(1,404)
<p>Treasury Management - active management resulted in beneficial interest rates and slower levels of borrowing significantly improving forecasted position.</p> <p>Interest Receivable: (£139k) due to new loan given to Crown House.</p>				
COST OF SERVICES	22,711	21,456	(1,255)	(1,420)

Funding (Brackets denotes an Underspend)	Budget £000	Forecast £000	Current Month Variances £000	Prior Month Variances £000
Business Rates Retention	(10,760)	(10,760)	-	-
Revenue Support Grant	(114)	(114)	-	-
Transfer to parish Councils for CTRS	349	349	-	-
Transition Grant	0	0	-	-
FORMULA GRANT EQUIVALENT	(10,525)	(10,525)	-	-
New Homes Bonus	(5,087)	(5,087)	-	-
GRANTS AWARDED TOTAL	(5,087)	(5,087)	-	-
Council Tax	(6,923)	(6,923)	-	-
Collection Fund	(176)	(176)	-	-
COUNCIL TAX INCOME TOTAL	(7,099)	(7,099)	-	-
TOTAL INCOME	(22,711)	(22,711)	-	-
Reserve management			0	
(Surplus)/Deficit			(1,255)	(1,420)

The graph below shows the overall variance by Directorate and compares the budget to the forecast end of year position.



3.17 Capital Programme

A summary of the capital programme is set out in the table below. The detailed Capital programme is shown in the appendices to this report.

The budget for 2019/20 is £93m. Overall, we are projecting an underspend in year of (£103k), further detail can be found within the capital programme schedule.

Directorate	Budget £000	Forecast £000	Re- profiled beyond 2019/20 £000	Current Period Variances £000	Prior Period Variances £000
Wellbeing, Environmental & Regulatory	5,233	4,017	1,075	(141)	(139)
Place & Growth	30,155	18,527	11,629	0	18

Customers & Service Development	869	967	0	98	98
Finance Services	56,673	52,574	4,039	(60)	(2)
Total	92,929	76,084	16,743	(103)	(21)

Current Period Variances:

Wellbeing, Environmental & Regulatory Services: (£141k) Budgets no longer required for Sunshine Centre (£22k) and Biomass Heating Bicester Leisure Centre (£14k). Forecast saving of (£105k) Discretionary Grants Domestic Properties.

Finance Services: (£60k) relating to: New E-tendering Portal for procurement no longer required (£30k), Tramway site small additional works required amounting to £15k, Thorpe Way Roof Repairs (£2k) project complete, (£27k) Retained Land budget no longer required, (£2k) Condition works Survey works project complete. Franklins House Travelodge (£25k). £3k over on BYHP Separation. £10k over on The fairway Garage Demolition and (£2k) on Thorpe Way Industrial Units.

Customers & Service Development: £98k relating to: Land and property harmonisation £39k, Business Systems Harmonisation (£25K), IT Strategy Review £58k, Customer Excellence & Digital Transfer (£45K), Unified Communications £25k and HR/Payroll System £46k over.

Re-profile beyond 2019/20:

Wellbeing, Environmental & Regulatory Services:

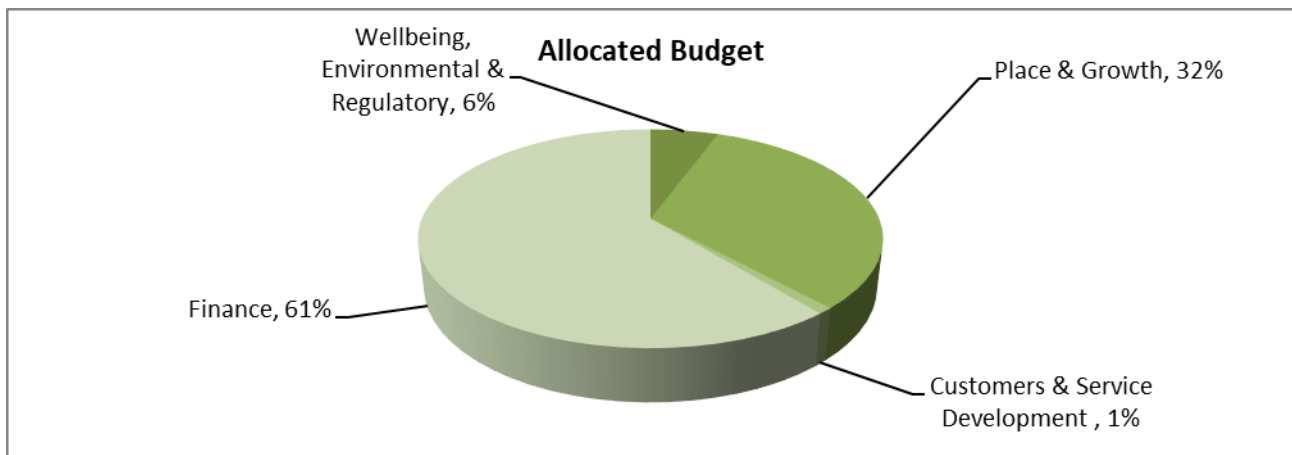
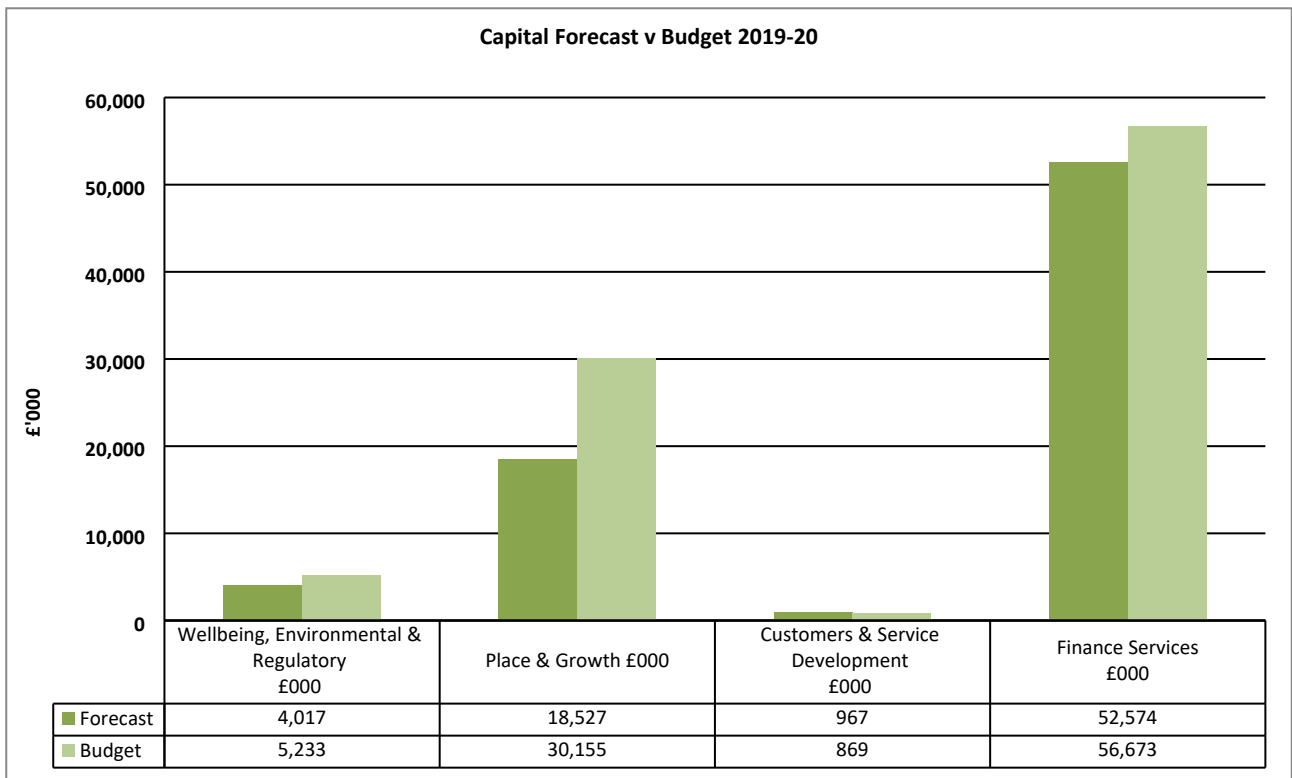
£30k Spiceball Leisure Centre Bridge Resurfacing is part of the CQ2 project and will roll into 20/21.
£122k Bicester Leisure Centre extension, due to prioritisation this will roll into 20/21.
£183k North Oxfordshire Academy AstroTurf due to ongoing discussion with ULT and their contribution around the project, the scheme will be rolled into 20/21
£12k Football Development Plan Banbury on feasibility study to commence in Q4
£542k disabled facilities Grants - will roll forward what is not used as is better care fund money and can't be used for anything else.
£43k Solar Photovoltaic scheme to be rolled into 20/21 to set up a Climate emergency fund.
£50k Public Conveniences rolled in to 20/21.
£42k Car park refurbishment to roll into 20/21.

Place & Growth:

£1,250k Phase 1b Bicester Library plans are currently on hold.
£10,757k Phase 2 majority of works to commence in 20/21.

Finance Services:

£153k Banbury Health Centre, project currently paused as lease discussions with tenants.
£3,636k for CQ1 ongoing. £210k reprofiled for Surveys works - will spend full once scope identified. £100k for CDC feasibility, nothing forecast in current year.
£150k Works on compliance surveys.
Previous month stated £60k reprofiling for asbestos surveys - this is not required as new budget for next year agreed



4.0 Conclusion and Reasons for Recommendations

4.1 It is recommended that the contents of this report are noted.

5.0 Consultation

5.1 This report sets out performance, risk and budgetary information from the previous month and as such no formal consultation on the content or recommendations is required.

6.0 Alternative Options and Reasons for Rejection

- 6.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: This report illustrates the Council's performance against the 2019-20 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.

7.0 Implications

Financial and Resource Implications

- 7.1 Financial implications are detailed within section 3.15 to 3.18 of this report.

Comments checked by:

Adele Taylor, Executive Director Finance (Interim)

Adele.taylor@cherwellandsouthnorthants.gov.uk

0300 003 0103

Legal Implications

- 7.2 There are no legal implications from this report.

Comments checked by:

Nick Graham, Director: Law and Governance

Nick.Graham@cherwell-dc.gov.uk

Risk management

- 7.3 This report contains a full update with regards to the Council's risk position at the end of the previous month. A risk management strategy is in place and the risk register has been fully reviewed.

Comments checked by:

Louise Tustian, Acting Performance & Communications Manager

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8.0 Decision Information

Key Decision

Financial Threshold Met: No

Community Impact Threshold Met: No

Wards Affected

All

Links to Corporate Plan and Policy Framework

All

Lead Councillors

Councillor Richard Mould – Lead member for Performance Management

Councillor Tony Illott – Lead member for Finance and Governance

Document Information

Appendix No	Title
Appendix 1	2019/20 Business Plan
Appendix 2	Monthly Performance Report
Appendix 3	Leadership Risk Register
Appendix 4	Capital
Background Papers	
None	
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